



200 South Main Street, P.O. Box 826, Cibolo, Texas 78108
Phone: (210) 658-9900 Fax: (210) 658-1687
www.cibolotx.gov

**Regular Call Meeting
Cibolo Economic Development Corporation
200 South Main, Cibolo, Texas 78108
Thursday June 16, 2016
6:00 P.M.**

MINUTES

1. Call to Order – Meeting was called to order at 6:04 pm
2. Roll Call and Excused Absences – Members Present: Mr. Jackson, Mr. Boyle, Mr. Moody, Ms. Williams and Mr. Hetzel; Members Absent: Mr. Hicks and Mr. Abel; Staff Present: Mr. Luft, Mr. Herrera, Mayor Dunn, Councilman Russell, Councilman Weber, City Secretary Cimics and Ms. McVey.
3. Invocation – Moment of Silence – Chairman requested a Moment of Silence for all those in attendance.
4. Pledge of Allegiance – All those present recited the Pledge of Allegiance.
5. Citizens to be Heard (limit remarks to 3 minutes)
This is the opportunity for visitors and guest to address the Board of Directors on an issue that is relevant to the mission and purpose of the Economic Development Corporation. The Board of Directors may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time, however, the Board of Director's may present any factual response to items brought up by citizens.

The following individuals spoke: Carol Buell – Thanked those members that were leaving the EDC for their many years of serving the City of Cibolo. Mr. Mathis also thanked those that had served. Mr. Mathis also spoke on needing more parking in the downtown area and on way finding signs. Mr. Mathis stated that the House of Ale would be opening in a couple months on Main Street.

6. Consent Agenda. All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Board Member.
 - A.) Approval of Minutes for May 17, 2016.
 - B.) Presentation of the Financial Reports for April 2016.
 - C.) Presentation of Sales Tax Report for April 2016.
 - D.) Presentation of the Quarterly Investment Report ending March 31, 2016

Mr. Moody made the motion to approve the consent agenda. Motion was seconded by Mr. Boyle.
For: All; Against: None. Motion carried 5 to 0.

7. Presentations to departing Board Members followed by a 10 minute recess.

Mr. Luft the EDC Director presented an award to Mr. Jackson for his six years as a member of the Cibolo EDC. MR. Hicks and Mr. Abel were not present for their awards. New members were introduced: Mr. Buell representing District 1, Mr. Byrd representing District 3 and Mr. Bird representing District 5.

8. Election of Board of Directors Officers.

A.) Election of the President, Board of Directors.

Mr. Boyle nominated Mr. Moody for President, motion was seconded by Ms. Williams. Mr. Bird nominated Mr. Buell and motion was seconded by Mr. Byrd. A vote was taken Mr. Moody received 4 votes and Mr. Buell received 3. Mr. Moody was elected President.

B.) Election of the Vice President, Board of Directors.

Mr. Moody nominated Mr. Boyle for Vice President and the motion was seconded by Ms. Williams. Mr. Buell nominated Mr. T. Bird for Vice President and the motion was seconded by Mr. Byrd. A vote was called and Mr. Boyle received 4 votes and Mr. Bird received 3 votes. Mr. Boyle was elected Vice President.

C.) Election of the Secretary, Board of Directors.

Mr. Boyle nominated Ms. Williams for Secretary. Motion was made by Mr. Byrd to second that motion. No other nominations were made. A Vote was called and Ms. Williams received 7 votes and elected as Secretary.

D.) Election of the Treasurer, Board of Directors.

Mr. Buell made the motion to nominate Mr. Byrd as Treasurer. Motion was seconded by Mr. Boyle. No other nominations were made. A vote was called and Mr. Byrd received 7 votes and elected Treasurer.

9. Discussion – Communication from City Council to Cibolo Economic Development Corporation Board of Directors by Mayor Dunn on goals and objectives.

Mayor Dunn briefed the EDC Board on the Council desire to set goals and objectives from studies that have been initiated and through their own thought process to expand Economic Development opportunities in Cibolo.

10. Discussion and update by the City Manager on progress of FM 1103 and outcomes from the Blue Ribbon Committee, Cibolo Valley Drive from between Old Wiederstein Road to IH 35 and the possibility of a Tax Increment Reinvestment Zone (TIRZ).

Mr. Herrera briefed the EDC Board on the Blue Ribbon Committee Report and recommendation to council to proceed on a feasibility study and the impact to the City.

11. Update of the Old School Building Project.

Mr. Herrera briefed the EDC Board that the building will be utilized as a Cibolo annex and will house the Engineering and Planning Department along with the Economic Development Department.

12. Update by staff on the Way finding Sign Project.

Staff briefed the EDC Board on proposed locations and type of signage which could be used for this project.

13. Discussion and appropriate action to consider engaging in a contract for services of a qualified consulting firm submitted by Bexar County Consultants for a Community Development Grant (CDBG) with experienced principal and staff to assist in managing the City's income survey qualification process. The firm Bexar County Consultants will collaborate with the City in the development, and implementation of activities designed to support the City's Income Survey Process in accordance with HUD regulations. In addition, Bexar County Consultants firm must guarantee that all activities and services will meet the intent in the RFP Scope of Service to be acceptable to the Texas Department of Agriculture.

This item was tabled and a sub committee was formed comprised of Mr. Boyle, Mr. Buell and Mr. Byrd. They will meet with Mr. Luft, EDC Director and report back to the EDC Board.

14. Staff updates on dialogue with Union Pacific Railroad.

No update at this time.

15. Existing Project Update Report as presented and with discussion. – Project Update was presented to the EDC Board.

16. Set a Date and Time for next Meeting – Tentatively – July 21, 2016, at 6:00 pm.

17. Adjournment – Mr. Byrd made the motion to adjourn the meeting at 8:49 pm. Motion was seconded by Mr. Bird. For: All; Against: None. Motion carried 7 to 0.

PASSED AND APPROVED THIS 21ST DAY OF JULY 2016.



Jay Moody
President
Economic Development Corp.